

JHARKHAND SPACE APPLICATIONS CENTER

Department of Information Technology, Govt. of Jharkhand

Ground Floor, Engineers Hostel – I, Golchakkar, Dhurwa, Ranchi – 834004, Ph 2401719, Fax 2401720

Letter No. JSAC-2012/ Tender Notice/4

Dated : 17.10.12

Short Term Tender Notice

Subject : Expression of Interest for Appointment of Registered Chartered Accountant Firm for the Internal Audit of the JSAC for the Year 2008-09, 2009-10, 2010-11 and 2011-12

JSAC is inviting Expression of Interest from Registered Chartered Accountant Firm for the following tasks.

S.No. Description of work

1. To do the Internal Audit of the JSAC for the year 2008-09, 2009-10, 2010-11 and 2011-12
2. Monthly Audit from date of engagement of the firm up to 31st March 2013
3. Filing of e-tds return of JSAC on quarterly basis from date of appointment up to 31st March 2013
4. Reconciliation of Accounts with the Banks & Treasury
5. Assets & Stock Verification.

Terms and Conditions

1. The Chartered Accountant should be registered with Comptroller & Auditor General of India
2. The Office of the firm should be in Ranchi.
3. The Firm should have experience of working with Government organization.
4. The Director JSAC reserves the right to accept or reject any tender without assigning any reason.

Interested registered chartered Accountant Firms should submit technical and financial bid in separate sealed envelope marked clearly on the envelop as "Technical Bid" and "Financial Bid"

The Last date of submission of bid is 30.10.12 upto 3.00 P.M with office of JSAC and Date of opening of bid is 31.10.12 at 3.00 P.M in the Chamber of Director JSAC.

**(Sarvesh Singhal)
Director**