



Letter No. JSAC/2023/.....1079

Date: 08/02/2023

Tender Notice

Subject: Expression of Interest for Appointment of Registered Chartered Accountant Firm for the Annual Audit for the Financial Year 2021-22, 2022-23 and 2023-24 of JSAC (Jharkhand Space Application Centre).

JSAC is inviting Expression of Interest from Registered Chartered Accountant Firm for the following tasks:-

Description of work

1. To conduct Annual Audit of the JSAC for the following three Financial Year 2021-22 to 2023-24.
2. Reconciliation of Accounts with the Banks & Treasury.
3. Assets & Stock Verification.
4. TDS & GST Reconciliation.

Terms and Conditions

1. It is a 2 Bid System. Bidders have to submit Technical Bid & Financial Bid in separate sealed envelopes clearly marked as Technical Bid & Financial Bid. These two separate envelopes must be kept in another large single Envelope clearly mentioning "EOI" for Appointment of CA firm at JSAC". All the envelopes should clearly bear the Name of the bidding firm.
2. The Technical Bid should contain the following documents. These documents should be self-certified by the Bidders :-
 - A. The Chartered Accountant should be empanelled with Comptroller & Auditor General of India (C&AG) as on 31.12.2022.
 - B. The Registered Office of the firm should be in Ranchi.
 - C. The Firm should have 5 years experience of auditing of Government Department/ organization.
 - D. IT return of last 3 completed F.Y i.e. 2019-20, 2020-21 & 2021-22.
3. The Financial Bid will be evaluated only for those bidders whose Technical Bid is approved.
4. The Last date of submission of bid is 06.03.2023 by 11 am at the office of JSAC. The Technical and Financial Bids will be evaluated on the same day at 4 pm.
5. The Director JSAC reserves the right to accept or reject any bid without assigning any reason.

Sd/-
Director, JSAC

JHARKHAND SPACE APPLICATIONS CENTER
Department of Information Technology & e-Governance

Engineer's Hostel-I, Gol Chakkar, Dhurwa, Ranchi - 834 004

Tel. 0651 - 2401719 :: Email - directorjsac@gmail.com



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