

## MINUTES OF THE PRE BID MEETING

A pre-bid meeting for the tender of the project “**Geospatial Survey and Mapping of all Properties (Houses, Buildings, Land) under Ranchi Municipal Corporation**” was held at 03.00 p.m. on 10.05.2013. The meeting was attended by following members :

1. Shri Sarvesh Singhal, Director, JSAC
2. Shri Sunil Kumar Singh, Executive Officer, RMC
3. Shri Ravish Kumar, Jr. Scientist, JSAC
4. Shri Rahul Kumar Singh, JSAC
5. Shri Amit Kumar, RMC

The representative of following companies were present in the meeting :

1. Shri Sunil Kumar, M/s Weekcel Software Pvt. Ltd., Chandigarh
2. Shri Alok Kumar, M/s Geoinfosys Technologies, New Delhi
3. Shri Nitesh Verma, M/s Keltron, Kolkata
4. Shri J.Mukherjee, M/s Nevaeh Technology Pvt. Ltd.,
5. Shri A.K.Sinha, M/s PAN India Consultant (P) Ltd., Gurgaon

The following clarification were given in the meeting on the tender document :

1. For every household/plot the boundary details are to be given so that it can be located easily on site For e.g. if there is a vacant land on any side, then it is to be written as vacant land along with the owner’s name, if possible.
2. Taxation property ID will be given by JSAC, after the survey work.
3. The data submitted to RMC for verification will be done by RMC in a reasonably short time to expedite the correction in it by the vendor.
4. The output of survey data to be submitted by the vendor only in .xls, .mdb format.

5. All the fields in the formats are mandatory i.e. all the columns are to be filled up by the surveyor.
6. Shri Sunil Kumar Singh, Executive Officer, Ranchi Municipal Corporation has assured to issue Identity Card to the Surveyors, so that they do not face any problem during the survey work in the field.
7. The last date of submission has been extended upto 11.00 a.m on 17.05.13.
8. The satellite image of the Quickbird for RMC area of Ranchi will be provided by the JSAC in its premises for extraction of any kind data.
9. Geotagged photo has to be taken with a reasonable good accuracy camera.
10. The total area of all the plots is to be measured and Built up area of the house is to be measured by the plinth of the house.
11. Only one copy of the Tender Document is to be submitted which should be
  - (i) Properly binded
  - (ii) Properly indexed,
  - (iii) Properly numbered and
  - (iv) Any extra documents which is not required should not be annexed with the Tender document.
12. Audited Balance Sheet & PL A/c 2009-10, 2010-11, 2011-12. The Balance Sheet/ PL A/c of 2012-13 is not required.
13. The time frame may be increased if the number of Household goes up drastically.
14. The scale of GIS map will be 1:1000.