

PROCEEDINGS OF THE FOURTH EXECUTIVE COMMITTEE (EC) MEETING OF THE JHARKHAND SPACE APPLICATION CENTER (JSAC) HELD AT FINANCE COMMISSIONER'S CHAMBER, PROJECT BUILDING ON 19.07.2004 AT 1600 HOURS

A meeting of the Executive Committee members of Jharkhand Space Applications Center (JSAC) was called under the chairmanship of Development Commissioner, Government of Jharkhand at Finance Commissioner's chamber located at Project Building on 19th July, 2004 at 1600 hours.

The following committee members attended the meeting:

1. Shri Rahul Sarin, Development Commissioner, Govt. of Jharkhand and Chariman, EC/JSAC
2. Shri R.S. Sharma, Commissioner & Secretary, IT, Govt of Jharkhand and Vice-Chairman, EC/JSAC
3. Dr. S. K. Subramanian, Jharkhand-NRSA Coordinator, NRSA, Balanagar, Hyderabad.
4. Dr. A. Jeyram, Head, Regional Remote Sensing Service Centre (RRSSC), IIT Campus, Kharagpur.
5. Dr. A.P. Subudhi, Director, Jharkhand Space Application Center and Member-Secretary EC/JSAC.

1. Shri Rahul Sarin, Development Commissioner, Govt. of Jharkhand and Executive Chairman, EC / JSAC welcomed the members of the Executive Committee and initiated proceedings. Shri R.S. Sharma, Commissioner and Secretary, Dept. of Information Technology, Govt. of Jharkhand and Executive Vice-Chairman, EC / JSAC briefed the Committee about the activities and issues of the Jharkhand Space Application Center.
2. Dr. A. P. Subudhi, Member-Secretary, EC / JSAC and Director, Jharkhand Space Application Centre briefed the Executive Committee regarding action taken report of previous EC meeting. Executive Committee confirmed and approved the proceedings and action taken report of the previous Executive Committee meeting.
3. Financial Audited Accounts of Jharkhand Space Application Centre for the year 2003-04 were discussed and approved by the Executive Committee.
4. Work Plan Proposal of Jharkhand Space Application Centre for the current financial year 2004-05 was discussed. Executive Committee thoroughly discussed individual project proposals. The EC advised that breakup of physical and financial work plan of each project proposal should be made. Detailed aspects of work plan of each project for the current financial year 2004-05 should be made in order to sanction the project proposals by the EC. Further, the EC advised that physical and financial work plan of only approved project should be considered for discussion and approval. However, Jharkhand Space Application Centre may go ahead regarding preparation of various project proposals for future implementation.
5. Annual budget proposal of Jharkhand Space Application Centre for the year 2004-05 was discussed. The EC advised that budget proposals for actual expenditures of the Centre should be worked out and provided in the proposals. Secondly, only approved and on-going project activities should be considered for formulation of budget proposal for the year 2004-05. Further, the EC advised that the activities during current financial year 2004-05 should be reflected in the project proposals. Accordingly, the EC suggested modifying the annual workplan report for consideration and approval in the next meeting.

A.P. Subudhi

6. Director, JSAC briefed the EC regarding selection of candidates for various posts of Jharkhand Space Application Centre. The constitution of committees for selection of various categories of post were also discussed and approved by the Executive Committee. The Committees are:

I. The first selection committee constituted for conducting interview for selection of technical staffs such as Senior Scientists, Computer Scientists / System Analyst, Scientists and Junior Scientists as:

1. Shri R.S. Sharma, I.A.S. Chairman
Commissioner & Secretary, IT
and Vice-chairman, EC/JSAC
2. Shri Rajiv Arun Ekka I.A.S. SC/ST Representative
Transport Commissioner
Govt. of Jharkhand, Ranchi
3. Dr. B. Manikiam Member
Deputy Project Director (DMSP)
ISRO Hq., Bangalore.
4. Dr. R.K.Goel Member
Senior Scientist (GIS Group)
Space Applications Center
Dept. of Space, Ahmedabad
5. Dr. S. K. Subramanian Member
Senior Scientist and NRSA-Jharkhand Coordinator
NRSA, Hyderabad
6. Dr. M.L. Manchanda Expert
Ex-Head, RRSSC, Dehradun, Uttranchal
7. Dr. A. P. Subudhi Member Secretary
Director / JSAC

II. The second selection committee constituted for conducting interview for selection of technical staffs such as scientific/technical assistants, computer assistants, cartographer and Librarian & documentation officer as:

1. Shri R.S. Sharma, I.A.S. Chairman
Commissioner & Secretary, IT
and Vice-chairman, EC/JSAC
2. Shri Rajiv Arun Ekka I.A.S. SC/ST Representative
Transport Commissioner, Govt. of Jharkhand
3. Dr. S. K. Subramanian Member
Senior Scientist and NRSA-Jharkhand Coordinator
NRSA, Hyderabad

A.P. Subudhi

4. Dr. M.L. Manchanda
Ex-Head, RRSSC, Dehradun, Uttranchal Expert
5. Dr. A. P. Subudhi
Director / JSAC Member Secretary
- III. The third selection committee constituted for conducting interview for selection of administrative staff as:
 1. Shri R.S. Sharma, I.A.S.
Commissioner & Secretary, IT
and Vice-chairman, EC/JSAC Chairman
 2. Shri Samson Soy, J.A.S.
Deputy Secretary, Urban Development
Govt. of Jharkhand, Ranchi SC/ST Representative
 3. Dr. A. P. Subudhi
Director / JSAC Member Secretary

The EC was apprised of the formal approval order from Jharkhand government towards manpower requirement of the Center.

The selection of all manpower requirement post-wise was discussed in detail. It was decided that the panel proposed by the Selection Committee for the posts of Administrative Officer as well as Financial and Accounts Officer would not be acted upon. EC emphasized the importance of Financial / Accounts Officer as well as Administrative Officer of the Center. EC felt that these two officers are very important and should possess adequate experiences, qualifications, and maturity as well as competence. EC decided that Account General (AG), Jharkhand would be requested to depute a Financial / Accounts Officer. Government of Jharkhand would be requested to depute an officer for the post of Administrative Officer.

EC approved the following list of candidates for various technical and non-technical posts of Jharkhand Space Application Centre as recommended by Selection Committees. EC also felt that the posts be filled up as and when the need arises in a phase wise manner. EC further decided that appointment of selected staff will be made temporarily on deputation / contract basis initially for one year. Thereafter, the services of these staff can be ~~extended~~ extended further for a period of one year at a time on the basis of their satisfactory performance.

1. Post: **SENIOR SCIENTIST**
 - I. Dr. P. Jyothimani II. Dr. A. C. Pandey
2. Post: **SCIENTISTS / JUNIOR SCIENTISTS**

GENERAL - CATEGORY

- I. Mr. Ravi Chopra Scientist
- II. Mr. R.Kumar Junior Scientist
- III. Mr. Talukdar G. Hirak Junior Scientist
- IV. Mr. Sudhasheel Ghosh Junior Scientist
- V. Mr. D.J. Das Junior Scientist
- VI. Ms. Devender Pal Kaur Junior Scientist

ST - CATEGORY

- I. Dr. B. K. Baraik Scientist
- II. Mr. Julius Topno Scientist
- III. Mr. M. V. Ravi babu Junior Scientist

OBC - CATEGORY

- I. Mr. Najmul Hoda Junior Scientist
- II. Mr. A.K. Sharma Junior Scientist
- III. Ms. N. Kiran Verma Junior Scientist

Dr. Subudhi

3. Post: **SCIENTIFIC / TECHNICAL ASSISTANTS**

GENERAL - CATEGORY

- I. Mr. S. Tarafdar
- II. Mr. L.S. Lalasaheb
- III. Mr. Sourav Ghosh
- IV. Mr. S.Mahapatra
- V. Mr. Sudipta Das
- VI. Mr. Shymanunj Dubey

ST - CATEGORY

- I. Ms. Jyoti B. Lamay
- II. Ms. L. M. Kispotta
- III. Mr. S. K. Sardar

OBC - CATEGORY

- I. Mr. P.S. Chauhan
- II. Dr. V. M. Rokade
- III. Ms. Babita Kumari

4. Post: **COMPUTER ASSISTANTS**

GENERAL - CATEGORY

- I. Mr. Rajesh Rawani
- II. Mr. A.K. Lenka
- III. Mr. Sanjay Kumar

ST - CATEGORY

- I. Mr. Ajit Kerketta
- II. Mr. M. M. Kachhap

5. Post: **CARTOGRAPHER**

- I. Mr. Krishna Raj
- II. Ms. Kaberi Samanta
- III. Ms. S. Pandit

6. Post: **LIBRARIAN / DOCUMENTATION OFFICER**

- I. Mr. M. K. Mandal

7. Post **P.A. TO DIRECTOR**

- I. Shri Aman Kumar Singh
- II. Shri Md. Haseeb Ansari

8. Post **ADMINISTRATIVE STAFF**

GENERAL CATEGORY

- I. Shri Arvind Kumar
- II. Shri M. Rajwar

OBC CATEGORY

- I. Shri Anil Kumar

ST CATEGORY

- I. Ms. S.K.Kujur

The EC also decided that class-IV staffs and laboratory maintenance staff would be out-sourced.

7. The issue of inviting Governing Body meeting was discussed. The EC decided that Governing Body will be called once the work plan as well as annual budget proposal is revised and reformatted. Director, JSAC was advised to take necessary action in this regard.

A.P. Suresh

8. The issue of providing residential accommodation for Director, JSAC was discussed. Accordingly, the EC decided that an amount upto Rs.6000/- per month could be provided by JSAC for taking a house on lease / rent until some official govt. accommodation is arranged for Director, JSAC.
9. EC advised to appoint a Chartered Accountant firm from the approved panel of Accountant General, Jharkhand to conduct the auditing of accounts.
10. The EC advised Director, JSAC to formulate and prepare a detailed delegation of powers, service conditions, purchase rules and procedures, financial rules, administrative rules of JSAC taking help / guidelines from NRSA/ISRO or other similar autonomous organizations.

The meeting was ended with the thanks to the Chair.

Prepared by



(A. P. Subudhi)
Member-Secretary, EC/JSAC
& Director, JSAC

and

Approved by



(R. S. Sharma)
Vice- Chairman, EC/JSAC
& Commissioner & Secretary, IT
Govt. of Jharkhand



(Rahul Sarin)
Chairman, EC/JSAC
& Development Commissioner
Govt. of Jharkhand