

**PROCEEDING OF THE EIGHTH EXECUTIVE COMMITTEE MEETING OF THE JHARKHAND SPACE APPLICATION CENTER HELD AT DEVELOPMENT COMMISSIONER'S CHAMBER, NEPAL HOUSE, DORANDA ON 07-08-2008 AT 10:30 AM.**

The following EC members participated the meeting:

Sl. No.	Name	Designation
1	Shri A.K. Singh, IAS, Chairman, EC/JSAC and Development Commissioner, Govt. of Jharkhand	Chairman
2	Shri R.S. Sharma, IAS, Vice Chairman, EC/JSAC and Principal Secretary, IT, Govt. of Jharkhand	Vice-Chairman
3	Shri N.N. Pandey, IAS, Secretary, Science & Technology, Govt. of Jharkhand	Member
4	Dr. Arun Kumar, Director Science & Technology, Govt. of Jharkhand	Member
5	Dr. B. M. Darji, Dy. Project Director, DECU, Ahmedabad, (Nominee for Scientific Secretary, ISRO, Dept. of Space, Govt. of India, New Bel Road, Bangalore)	Member
6	Dr. A. Jeyaram, Head, RRSSC, Kharagpur (Nominee for Director, Earth Observation System, ISRO, Dept. of Space, Govt. of India, Balanagar, Hyderabad)	Member
7	V. Raghavswamy, Group Director, (Nominee for Director, National Remote Sensing Agency, Dept. of Space, Govt. of India, Balanagar, Hyderabad)	Member
8	Dr. A. T. Jeyaseelan, Director, Jharkhand Space Applications Center	Member Secretary

1. Dr. A. K. Singh, Development Commissioner, Govt. of Jharkhand and Executive Chairman, EC/JSAC welcomed the members of the Executive Committee and initiated proceedings. Shri R. S. Sharma, Principal Secretary, Dept. of Information Technology, Govt. of Jharkhand and Executive Vice-Chairman, EC/JSAC briefed the Committee about the activities and issues of the Jharkhand Space Applications Center.
2. Dr. A. T. Jeyaseelan, Member-Secretary, EC/JSAC and Director, Jharkhand Space Applications Center briefed the Executive Committee regarding JSAC's Profile, Staff Structure and the status of various projects (completed, ongoing and in pipeline).
3. On the project of Georeferencing and Digitization of Cadastral Maps for entire State, the Development Commissioner suggested to go on priority basis to complete one district after other. Principal Secretary (IT) clarified that the work for all five commissionaires will be simultaneously taken up by three vendors and complete entire state in three years time frame. It was also directed to contact the Development Commissioner immediately if there is any problem in executing this project.
4. To store the cadastral maps being procured from the Gulzarbagh Press, the EC suggested hiring the private building through advertisement in the News Papers indicating the space requirement.
5. Agriculture Information System should be a continuous activity and the reports should be given to the Dept. of Statistics and Evaluation and the Dept. of Agriculture.
6. The Chairman, EC suggested to make the Tele Medicine project functional at the earliest. The Director, JSAC informed that Telemedicine rooms are identified, civil and electrical works are being completed and will be implemented soon connecting RIMS, 4 district hospitals and 2 college hospitals.

*Jeyaseelan*

7. JSAC should estimate through Remote Sensing and GIS Technology the Net Sown Area (NSA) under irrigation since the Dept. of Irrigation gives this figure as 22.0 per cent whereas the Planning Commission's estimate is 9.0 per cent.
8. The JSAC should also do the Performance Appraisal System for various canal systems and separately for Major, Minor and Lift Irrigation. It may be done in a phased manner. Forest Survey should also be done in similar fashion as area under irrigation.
9. All Automatic Weather Station should be installed in the Police Station Premises at Block Level after the issuance of order from the Home Dept.
10. Ground Water Prospect maps should also be shown to the Development Commissioner.
11. The Development Commissioner asked to prepare a detailed project proposal for mineral exploration for various minerals of Jharkhand with the Dept. of Mines and Geology, where the JSAC should be the Nodal Agency. The technical assistance may be availed from other agencies like ISRO.

**Agenda -1: Action Taken Report & Confirmation of the proceeding of 7<sup>th</sup> Executive Committee Meeting:** Dr. A. T. Jeyaseelan, Member-Secretary, EC/JSAC and Director, Jharkhand Space Applications Center briefed the Executive Committee regarding proceedings and action taken report of previous EC meeting. The Executive Committee confirmed and approved the proceedings and action taken report of the previous Executive Committee meeting.

**Agenda -2: Submission and Approval of Financial Audited Accounts for the Year 2006-07 & 2007-08:** Financial Audited Accounts of Jharkhand Space Applications Center for the year 2006-07 and 2007-08 were discussed and approved by the Executive Committee.

**Agenda -3: Annual Budget and work Plan Proposal of JSAC for the year 2008-09 for approval of Executive Committee:** While approving the annual budget and work plan proposal, EC suggested JSAC to provide activity wise time schedule of various projects and the budget proposal with actual expenditures of previous year.

**Agenda -4: Regularization & Permanency of JSAC Core Staff :** EC in principle agreed that core staff of JSAC will be made as the regular staff of JSAC as in other State Remote Sensing Centres but should have a provision to terminate the non performing employee with three month advance notice. For this, JSAC should frame the Rules and Regulations of service conditions and promotion policy etc. approved by Department of IT and present in the next EC Meeting.

**Agenda -5: Discussion and Approval of JSAC Rule and Regulations :** EC has asked Dept of IT to go through and recommend for approval.

**Agenda -6: Delegation of Administrative and Financial Power of JSAC :** The Executive Committee approved the following additional financial & administrative powers to the Director, JSAC, Executive Chairman, EC/ JSAC and Executive Vice-Chairman, EC/JSAC for day-to-day functioning and management of the Center.

Sl. No.	Nature of Activities	Director, JSAC	Ex.Chairman, EC or Ex Vice Chairman, EC
<b>I</b>	<b>PERSONNEL &amp; GENERAL ADMINISTRATION</b>		
1.1	For appointing Scientific & Administrative Staff on deputation /contract /temporary from other Govt. Departments and corporations (State/Central) <b>(Existing)</b> .	On recommendations of Selection Committee. <b>(Existing)</b> .	Approval of Executive Committee <b>(Existing)</b> or <b>Approval of Chairman, EC (New)</b>

*Jeyaseelan*

*Dr*



1.2	For appointing contract Scientific & Administrative staff on project basis till the project period. <b>(New- As not covered at present)</b>	Director, JSAC is assigned with full powers subject to budget provision and availability of funds. <b>(As The temporary project staff will not be considered at par with regular staff of JSAC for any organizational benefits.)</b>	Approval of Chairman or Vice Chairman, EC
1.3	Extension / transferring of Project scientist from one project to other <b>(New- As not covered at present)</b>	Director JSAC is authorized	
1.4	To authorize air travel or higher class of rail accommodation/ local conveyances in special circumstances to non-entitled employees of JSAC. <b>(New)</b>	Director, JSAC is authorized to sanction in special and unavoidable circumstances	
1.5	To sanction and incur expenditure on hiring of building on rent for office/project space purposes. <b>(New)</b>	Director, JSAC is authorized to spend upto Rs. 5.0 lakhs per year depending on the availability of fund in the project	Approval of Chairman/Vice Chairman, EC for More than Rs. 5.0 lakhs per year
1.6	To constitute committee for selection and promotion of employees. <b>(New- As not covered at present)</b>	On recommendation of selection/promotion committee.	Approval of Executive Committee or Chairman, EC
1.7	Reimbursement of medical expenses as per government rules <b>(New)</b>	Director, JSAC is authorized.	
2	<b>FINANCIAL</b>		
2.1	Financial powers for sanction and to incur expenditure on the items required for JSAC including office and laboratory equipments, hardware, software, furniture, maintenance and services like image processing, digitization, data entry, data creation, analysis, etc. at each time.	Director, JSAC is authorized to approve upto Rs. 5.0 lakhs in each time subject to availability of funds and budget provision. <b>(Existing limit of Rs.2 Lakhs).</b>	Approval of Chairman or Vice-Chairman of EC will be required for each individual expenditure of more than Rs. 5.0 lakhs
2.4	To sell or dispose of waste/outdated materials/ equipment of JSAC found unserviceable/ unusable/ uneconomic to keep	Director, JSAC is authorized upto a value of Rs. 50,000/- in the case of each individual item	Approval of Vice-Chairman of EC for the book value more than Rs.50,000
2.5	To sanction re-appropriations in the sanctioned budget		Approval of Vice-Chairman of EC
2.6	To incur expenditure on immediate safety of employees, etc., within works premises	Director, JSAC is authorized	

- **Note:** Approval of Chairman or Vice-Chairman means Vice Chairman. In case the Vice Chairman feels necessary, he may seek the approval of the chairman
- Wherever Director is authorized, Director's decision may be over ruled by the Vice Chairman on review

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**Agenda -7: Approval of Rate List for generation of maps for the user department:** After detailed discussion, the rate for supply of different maps was approved as it is based on actual cost.

**Agenda -8: Approval of Selection Committee for recruitment of JSAC Staff:** EC has approved the proposed two committees for selection of technical and administrative staffs.

**Agenda -9: Approval of Additional Scientist/Junior Scientists post :** Director JSAC informed the Executive Committee about increasing activities of continuous nature. He emphasized the need of recruiting few more new technical staff of JSAC. Accordingly, the Executive Committee approved the following additional technical staffs for JSAC.

- (a) Scientist - 02 posts
- (b) Junior Scientist - 05 posts

**Agenda -10: Acquisition of Land for Jharkhand Space Applications Center and Grant for JSAC Building :** On the issue of land and JSAC's own building the Development Commissioner assured that the land allocation will be done soon on Hotwar and if not then JSAC will be given a piece of land at Sukurhutu. The Vice-Chairman, EC/Principal Secretary, IT needs to interact with the Animal Husbandary Dept.

(i) On the issue of existing office space crunch, the EC Chairman suggested to go for rented accommodation.

**Agenda -11: Approval of State Govt.'s funds transfer from bank A/C to PL A/C:** The Executive Committee Approved the State Govt.'s funds transfer from bank A/C to PL A/C.

**Agenda-12: Approval and issue of formal order regarding deputation of Dr. A.T. Jeyaseelan as Director, Jharkhand Space Applications Center & JSAC Staff specific approval:**

**(i) Approval and issue of formal order regarding deputation of Dr. A.T. Jeyaseelan as Director, JSAC:**

The Executive Committee formally approved the selection of Dr. A. T. Jeyaseelan as Director, Jharkhand Space Applications Center along with terms and conditions provided by NRSA, Dept. of Space, Govt. of India and also suggested for issue of formal order by Chairman, Governing Body, JSAC & Chief Secretary, Govt. of Jharkhand. Executive Committee also suggested to wait for the decision of Finance Dept. regarding scale fixation (18,400-22400) of Dr. A. T. Jeyaseelan.

**(ii) Rent up gradation of Director's Official residence:**

EC has approved to increase the present rent amount of Rs. 6000/- to Rs. 8,000/- with the increase of 10% every year.

**(iii) Revision of Pay Scale of JSAC Staff in terms of specific reason:**

(a) Revision of individual staffs pay was not approved. EC suggested framing the Rules and Regulations of JSAC and putting up for EC's Approval. It was also suggested to study the comparative salary with the Govt. while framing Rules, Promotion Policies and Salary Structure.

(b) The benefits of Family Planning to JSAC staff were approved as per State Govt. Rule.

**(iv) Approval and discussion of 10 nos. IVth grade staff (Watchman, Attendant and Sweeper) for JSAC and closure of outsourcing process for IVth grade staff:**

(a) Executive Committee did not approve the class-IV grade staffs hired on daily wages basis. EC suggested if agency service is not satisfactory, immediately change the service provider agency.



(b) Executive Committee approved for the two additional fourth grade staffs for cleaning and sweeping of the JSAC premises.

**(v) Extension of the services of Amit Kumar in JSAC:**

The Executive Committee approved the transfer of Mr. Amit Kumar from the Urban Sprawl Project to the Jharkhand Agricultural Information System (JAIS) till the recruitment of the new project scientist is made under this project.

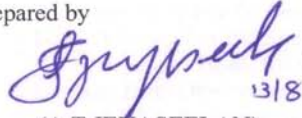
**Agenda -13: Any other point with the permission of the Chair:**

(a) On the issue of vacant Senior Scientist post, it was suggested to give serious thoughts and examine the reasons of this situation as to why it remains vacant. The relaxation, service conditions, remuneration/ incentives, prospects in long run, personal needs like housing facilities, may be reviewed to fill up these posts:

(b) The EC Meeting should take place regularly.

The meeting ended with a vote of thanks to the Chair.

Prepared by

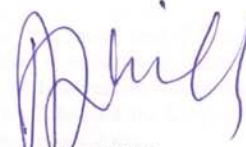


(A.T. JAYASEELAN)  
Member Secretary, EC/JSAC  
& Director, JSAC

And Approved by



(R.S. SHARMA)  
Vice Chairman, EC/JSAC  
& Principal Secretary, IT,  
Govt. of Jharkhand



(A.K. SINGH)  
Chairman, EC/JSAC  
& Development Commissioner,  
Govt. of Jharkhand