PROCEEDING OF THE TWELFTH EXECUTIVE COMMITTEE
MEETING OF THE JHARKHAND SPACE APPLICATION CENTER HELD
IN THE CHAMBER OF DEVELOPMENT COMMISSIONER,
NEPAL HOUSE, DORANDA, RANCHI ON 14TH DECEMBER, 2012

A meeting of the Executive Committee of the Jharkhand Space Application Center was held in the Chamber of Development Commissioner, Govt. of Jharkhand, Nepal House, Doranda, Ranchi on 14th December, 2012 at 03.30 p.m. The following members attended the meeting:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Participant</th>
<th>Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Sri Debasish Gupta, IAS Development Commissioner, Govt. of Jharkhand</td>
<td>Chairman, EC/JSAC</td>
</tr>
<tr>
<td>2.</td>
<td>Shri N.N. Sinha, IAS, Principal Secretary, IT, Govt. of Jharkhand</td>
<td>Vice-Chairman, EC/JSAC</td>
</tr>
<tr>
<td>3.</td>
<td>Dr. A.T. Jeyaseelan, Scientist/Engineer ‘SG’,</td>
<td>Member, EC/JSAC</td>
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<td></td>
<td>Representative of National Remote Sensing Centre, DOS, GOI, Hyderabad &amp;</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Dr. D. Dutta, Representative of Regional Remote Sensing Centre-East, DOS,</td>
<td>Member, EC/JSAC</td>
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<td></td>
<td>GOI, Kolkata</td>
<td></td>
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<tr>
<td>5.</td>
<td>Shri Sarvesh Singhal, IFS, Director, Jharkhand Space Applications Center</td>
<td>Member Secretary, EC/JSAC</td>
</tr>
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At the onset of the meeting, Sri Debasish Gupta, IAS Chairman of the Executive Committee welcomed the member of the Executive Committee. He initiated the discussion with the issuance of following directions:

1. The Secretary of Jharkhand Space Application Center (JSAC) should be nominated by the Chairman of the Governing Body. Therefore, it may be placed in the next Governing Body meeting.
2. The power of granting extension of the contracts of the core staff members of JSAC should be delegated to Vice-Chairman of the Executive Committee of JSAC.
3. The core staff of JSAC must apply for seeking extension of their contract at least one month before the expiry of their contract.

In the deliberations of the Executive Committee, the following decisions were taken as per agenda item:
Agenda 1: Confirmation of the Proceeding of the 11th Executive Committee Meeting
The Executive Committee confirmed the proceedings of the 11th Executive Committee meeting.

Agenda 2: Approval of implementation of 6th Pay Commission
The Executive Committee approved the recommendation of the 6th pay commission for the core staff of JSAC as per the employees of the Govt. of Jharkhand.

Agenda 3: Progress of ongoing Projects
The Executive Committee reviewed the progress of ongoing projects of JSAC.

Agenda 4: Extension of Services of Core Staff
The power of granting of extension of the contracts of the core staff members was delegated to the Vice-Chairman of the Executive Committee.

Agenda 5: Approval of Extension of Contract of Core Staff (AG-5 of 10th EC)
The Executive Committee has granted extension of contract for one year of the following core employees.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Employee Name</th>
<th>Designation</th>
<th>Contract expiry date</th>
<th>Extension granted upto</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>Shri Prashant Kumar</td>
<td>Fin/Accounts Officer</td>
<td>29.01.2013</td>
<td>29.01.2014</td>
</tr>
</tbody>
</table>

Agenda 6: Appointment of C.A. for Internal Audit for the year 2008-09, 2009-10, 2010-11, 2011-12 and for 2012-13 and his payment of Rs. 27000/-

The Executive Committee approved the appointment of the Chartered Accountant firm M/s Anjali Jain and Associates, Ranchi for the Internal Audit of JSAC for the year 2008-09, 2009-10, 2010-11, 2011-12 and for 2012-13 with the payment of Rs. 27000/- for the mentioned work.

Agenda 7: (a) Introduction of writing of ACR
The Executive Committee approved the introduction of writing of ACR for the JSAC core staff.

(b) Approval of Format
The Executive Committee approved the Format of ACR for the core staff of JSAC.
Agenda 8: Initiation of Service Books for maintenance of service records of the core staff as per GoJ format.
The Executive Committee approved the maintenance of service books for core staff of JSAC as per Govt. of Jharkhand format.

Agenda 9: Appointment of Administrative Officer on deputation from DoPT
The Executive Committee approved the appointment of a Section Officer on deputation for the post of Administrative Officer from Dept. of Personnel & Training, Govt. of Jharkhand for a period of 3 years.

Agenda 10: Appointment of Accounts Officer on deputation from AG (A&E), Ranchi
The Executive Committee approved the appointment of an Accounts Officer on deputation for 3 years from the office of the Accountant General, GoI on one higher grade pay of his entitlement.

Agenda 11: Ex-post facto approval of the following projects
The Executive Committee granted ex-post-facto approval of the following projects of JSAC:

1. **Name of Project**: Watershed Management Information System  
   **Funded by**: Rural Development Department, GoJ  
   **Budget**: Rs 408.06 Lakhs  
   The work of digitization of cadastral maps has been awarded to M/S PAN INDIA Ltd., Gurgaon @Rs. 1076 per sheet in 2011-2012. The Ex post facto sanction may be granted for granting work to M/S PAN INDIA LTD, Gurgaon at the rate of Rs1076 per sheet.

2. **Name of Project**: Cadastral level Geodatabase Generation  
   **Funded by**: Jharkhand Forest Department, GoJ  
   **Budget**: Rs 60 Lakhs  
   The work of digitization of cadastral maps has been outsourced to M/S PAN INDIA LTD, Gurgaon @ Rs. 1076 per sheet in February 2012. The Ex post facto sanction may be granted for granting work to M/S PAN INDIA LTD, Gurgaon at the rate of Rs 1076 per sheet.

3. **Name of Project**: Mapping Land Rights in the Forest Areas for the Encroachment of Forest Right Act using Geo Spatial Technology  
   **Funded by**: Tribal Welfare Department, GoJ  
   **Budget**: Rs 49.52038 Lakhs in 2012  
   The work of digitization and georeferencing of cadastral maps has been outsourced to M/S PAN INDIA LTD, Gurgaon @ Rs. 1076 per sheet in February 2012. The Ex post facto sanction may be granted for granting work to M/S PAN INDIA LTD, Gurgaon at the rate of Rs 1076 per sheet.

4. **Name of Project**: MIS Development of Dalry Cattle Development Programme  
   **Funded by**: Department Animal Husbandry & Fisheries, GoJ
The Work includes Customization of Web GIS and MIS based applications. The Web GIS part has been taken up by JSAC i.e. Inhouse and MIS part has been outsourced to M/S Lotus Communication, Ranchi. The Ex post facto sanction may be granted for granting work to M/S Lotus Communication, Ranchi @ Rs 3,96,000 (Rs Three Lakhs Ninety six thousand only).

**Agenda 12: Fixed Deposit**
The Executive Committee approved the investment of funds of the center in the fixed deposit which are in the savings bank account of nationalized bank. The Chairman also advised to invest funds in the Bank of India or any other nationalized bank which provided good services to the people of Govt. of Jharkhand.

**Agenda 13: Purchase of new Vehicle**
The Executive Committee approved the purchase of new vehicle for JSAC.

**Agenda 14: Revision of rate of services provided by the JSAC to user agencies.**
The Executive Committee approved the revised rate list of JSAC which is enclosed at Annexure – 1.

**Agenda 15: Re-organisation of the project Sub-committee.**
The Executive Committee approved the reorganization of Project Sub-Committee as follows:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name and Designation</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Ex. Vice-Chairman, EC/JSAC &amp; Commissioner-Secretary, IT &amp; Govt. of Jharkhand</td>
<td>Chairman</td>
</tr>
<tr>
<td>2.</td>
<td>Deputy Director &amp; ISRO-Jharkhand Coordinator ISRO Hq, New BEL Road, Bangalore</td>
<td>Member</td>
</tr>
<tr>
<td>3.</td>
<td>Representative of Principal Secretary, DoIT, Govt. of Jharkhand</td>
<td>Member</td>
</tr>
<tr>
<td>4.</td>
<td>Assistant Director, IT</td>
<td>Member</td>
</tr>
<tr>
<td>5.</td>
<td>Director, JSAC</td>
<td>Member Secretary</td>
</tr>
</tbody>
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**Agenda 16: Incorporation of two Scientists in the Executive Committee from JSAC as special invitee.**
The Executive Committee did not approve the incorporation of the two Scientists as members in the Executive Committee.

**Agenda 17: Appointment of project staff in WMIS project.**
The Executive Committee approved the Selection Committee for appointment of project staff in Watershed Management Information System (WMIS) of Rural Development Department project which is as follows:

**SELECTION COMMITTEE MEMBERS FOR RECRUITMENT OF PROJECT STAFF IN WMIS-JRD**

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Members</th>
<th>Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Principal Secretary, Department of Information Technology, Govt. of Jharkhand, Project Building, Dhorwa, Ranchi</td>
<td>Chairman</td>
</tr>
<tr>
<td></td>
<td>One Representative from Indian Space Research Organization (ISRO) such as ISRO/DECU, Department of Space, Govt. of India, Bengaluru or Group Director, RESIPA, RSSAC, SAC, Ahmadabad or Group Director, National Remote Sensing Center, Balanagar, Hyderabad or General Manager, Regional Remote Sensing Center-East (RRSC-E), Kolkata.</td>
<td>Member</td>
</tr>
<tr>
<td>2.</td>
<td>One Representative from BAU/BIT, Mesra, Ranchi</td>
<td>Member</td>
</tr>
<tr>
<td>3.</td>
<td>SC/ST Representative recommended by personal Department, Govt. of Jharkhand, Project Building, Dhorwa, Ranchi</td>
<td>SC/ST Representative</td>
</tr>
<tr>
<td>4.</td>
<td>Director, Jharkhand Space Application Center (JSAC), Ranchi</td>
<td>Member Secretary</td>
</tr>
</tbody>
</table>

The Executive Committee also approved one representative from Rural Development Department, Govt. of Jharkhand as special invitee in the above committee.

**Agenda 18: Appointment of Driver from Sainik Kalyan Board**

The Executive Committee approved the appointment of Shri Anil Kumar Kashyap as Driver from the list submitted by Sainik Kalyan Board.

**Agenda 19: First Annual Report**

The Executive Committee approved the 1st Annual Report of the JSAC.

The meeting ended with thanks to the Chair.

(Sarveen Singh, IFS)  
Member Secretary, Executive Committee and Director, JSAC  
Vice Chairman, Executive Committee, JSAC and Principal Secretary, Dept. of IT, Govt. of Jharkhand

(Debashish Gupta, IAS)  
Chairman, Executive Committee, JSAC and Development Commissioner, Govt. of Jharkhand

Copy to:  
(i) Development Commissioner, GoJ  
(ii) Addl. Chief Secretary, Sc. & Tech. Dept.  
(iii) Principal Secretary, Dept. of IT, GoJ  
(iv) Principal Secretary, Dept. of Finance, GoJ  
(v) Secretary, Dept. of Planning, GoJ  
(vi) Director, Sc. & Tech. Dept.  
(vii) Director, NRSC, Balanagar, Hyderabad  
(viii) GM, RRSC-E, Kolkata